



Secretariat of the Pacific Regional Environment Programme (SPREP)

Vacancy:
Information Technology Network & Systems Support Engineer (ITNSSE)

Applications are invited for the above position with SPREP at Apia.

This is an exciting and challenging opportunity to work with a team of professionals in the IT section to provide technical assistance and services on IT systems with specific focus on the SPREP Local and Wide Area Network.

Key functions include:

1. Development and administration of the Local Area Network
2. Support and administration of IT and communication systems
3. Capacity Building
4. Assistance on all IT-related functions

ESSENTIAL SELECTION CRITERIA:

1. Minimum qualifications of a Bachelor degree in Information Technology, Computer Science or a relevant field
2. At least 5 years' relevant work experience, with emphasis on network support and administration
3. Proven practical experience in Microsoft Office technology, Backup and Disaster Recovery and other IT systems
4. Demonstrated experience in designing and conducting training courses for IT systems
5. Excellent oral and written communication, interpersonal skills and demonstrated ability to work in a team within a multi-disciplinary and multi-cultural environment

Basic salary ranges from SDR29,015 to SDR39,754 (including COLDA). This is currently equivalent to SAT\$114,729 to SAT \$157,192 (including COLDA) per annum depending on qualifications and experience. Other attractive staff entitlements such as housing & education allowances, medical benefits, life & personal accident insurance, etc. will be available to the successful candidate.

Full details of the ITNSSE's responsibilities, requirements, remuneration package and lodging an application can be obtained from the Employment section of our website: www.sprep.org or by contacting the Personnel Officer on telephone: 21929 Ext. 230, Fax: 20231, or direct Email: luanac@sprep.org

Applications should include:

1. A detailed curriculum vitae containing full personal details;
2. A statement to address how each Essential Selection Criteria is met;
3. Names and contact details for at least three professional referees who are prepared to provide testimonials – prefer the most recent employers and/or supervisors; and,
4. Indication of possible starting date if successful.

All applications to be clearly marked **“Application for Information Technology Network & Systems Support Engineer (ITNSSE)”** and addressed to: The Director, SPREP, P O Box 240, Apia or alternatively to email address: sprep@sprep.org .

Closing date: Friday, 10 September 2010 (Samoa Time). Late applications will not be considered.

SPREP is an Equal Opportunity Employer